

# TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

## BOARD OF DIRECTORS

Meeting Minutes April 6<sup>th</sup>, 2017

8:00 AM - IDA Board Meeting Room

### **1.0 GENERAL BUSINESS**

Vice Chairman Eric Connor convened the meeting of the Town of Lockport Industrial Development Agency at 8:05 AM.

### **2.0 Roll Call**

**Present** – Vice Chairman Eric Connor, Treasurer Sallie Reed, Secretary – Harold Anderson, Board member Daniel Antkowiak, Legal Counsel – Brian Seaman, Daniel Seaman; Administrative Director – Marc Smith.

**Excused:** Todd Fragale, Bob Runk, Tom Sy

### **3.0 SECRETARYS REPORT**

On a motion by Mr. Anderson seconded by Mr. Antkowiak the Board voted to approve the Minutes from the Annual Meeting March 9<sup>th</sup>, 2017.

On a motion by Mr. Anderson seconded by Mr. Antkowiak the Board voted to approve the Minutes from the regular monthly meeting March 9<sup>th</sup>, 2017.

On a motion by Mr. Anderson seconded by Mr. Antkowiak the Board voted to approve the Minutes from the Special Meeting March 30<sup>th</sup>, 2017 (Findings of the FSGEIS Report).

### **4.0 TREASURERS REPORT**

The Treasurer Sallie Reed reviewed the financial reports for the period ending March 31<sup>st</sup>, 2017. On a motion by Mr. Antkowiak seconded by Mr. Anderson the Board voted to approve the March 31<sup>st</sup>, 2017 financial reports.

On a motion by Mrs. Reed seconded by Mr. Antkowiak the Board voted to approve the payment of all invoices and bills as presented with the March 31<sup>st</sup>, 2017 financial statement.

### **5.0 ADMINISTRATIVE DIRECTORS REPORT**

- Administrative Director Smith distributed his report dated March 31<sup>st</sup>, 2017 for board review.
- Review of Draft Authority Programs, Finances and Reporting Document. There were no comments from the Board regarding requested changes to the document.

### **6.0 ATTORNEYS REPORT**

- Praxair - The attorney is in communication with Praxair regarding the return of land in the IDA Park.
- CSX – The rail siding termination is complete and we are cooperating with a possible assignment to PolyOne.
- Banking – two proposals have been received. The Board was asked to review the proposals for possible action at the May 2017 meeting.

- Resolution – Approve of the annual contract with Inform Analytics in the amount of \$295.00. On a motion by Mrs. Reed seconded by Mr. Antkowiak the Board voted to approve the contact and have the Administrative Director sign it.
- Resolution – Approve the contract with Labella Engineering for wetlands work involved with a final determination from NYSDEC on the IDA Park South property. Price not to exceed \$1,800.00. On a motion by Mr. Anderson seconded by Mr. Antkowiak the Board approved the contact and authorized the Administrative Director to sign it.

**7.0** **EXECUTIVE SESSION** On a motion by Mrs. Reed seconded by Mr. Antkowiak the Board voted to enter into Executive session at 8:45am to consult with the Attorney. On a motion by Mr. Anderson and seconded by Mr. Antkowiak the Board voted to come out of executive session at 9:28am.

**8.0** **NEW BUSINESS:**

The Board of Directors in reviewing the financials has authorized the Administrative Director to seek bids on our Annual Audit services.

**9.0** **Next Meeting:** Our next scheduled meeting will be May 11<sup>th</sup>, 2017 at 8:00AM at Gooding Company 5568 Davison Road Extension. Tour to follow the meeting.

**10.0** **Adjournment**

On a motion by Mr. Anderson seconded by Mrs. Reed the Board voted to adjourn at 9:30am.

Respectfully submitted,  
Harold Anderson - Secretary