

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

Town of Lockport IDA Meeting Minutes of April 9, 2009 9:00 AM – IDA Conference room

1.1. Roll Call – Meeting on April 9, 2009

Present: Chairman - Al Hamilton, Treasurer - Robert Lipp, Secretary - Patricia Dufour, Duncan Carlson, Paul Haber, Thomas Weeks, Thomas Sy, Administrative Director – David Kinyon, Legal Counsel - Daniel Seaman **Absent: None**

The meeting was called to order at 9:00 AM by Chairman, Al Hamilton.

1.2. Reading and approval of minutes from March 19, 2009. A motion was made to approve the minutes by Paul Haber seconded by Thomas Sy. Approved.

1.3. Report of Treasurer was given by Robert Lipp for March financials. A motion was made to approve the report by Patricia Dufour, seconded by Duncan Carlson. Approved.

1.4. Approval of invoices and bills for April 9, 2009. A motion was made to accept the report by Robert Lipp and seconded by Thomas Weeks. Approved.

Report of Committees:

2.1 Park Improvement Committee- Daniel Seaman reported that a request for a 202B hearing for infrastructure improvement in the IDA Park was brought before the Town Board at last night's meeting.

2.2 Audit Committee – Robert Lipp reported that the audit committee met prior to the general meeting today. Nothing special to report.

2.3 Governance Committee – Nothing to report.

ADMINISTRATIVE DIRECTOR'S REPORT

IDA Park Status:

David Kinyon presented his monthly report as well as a draft of a business plan for 2009.

3.1 Infrastructure Design – David Kinyon presented the new and revised map layout of the Park. The members made several suggestions which will be taken into consideration before it goes to final print.

Old Business:

- 4.1 IDA Reform/Public Relations Campaign – David reported on the Cost of State Service Recovery Fee – No fees have been determined to date. David will keep the board updated as more information becomes available.

Executive Session – A motion was made by Duncan Carlson and seconded by Paul Haber to move to executive session to discuss items with legal counsel. A motion was made by Patricia Dufour and seconded by Thomas Sy to come out of executive session and resume to the general meeting.

New Business:

- 5.1 Niagara Frontier Distribution PILOT agreement – A motion was made by Thomas Sy to adopt the resolution as presented. Seconded by Paul Haber. A roll call was called by Chairman Hamilton:

Haber	AYE	Carlson	AYE
Dufour	AYE	Lipp	AYE
Sy	AYE	Weeks	AYE
Hamilton	AYE		

Approved.

- 5.2 Updates to Board Policies – The audit committee has ruled to add another board member as a signer. Also it was reported that the CFO will be removed as a signer at the recommendation of the committee.

Adjournment- There being no further business, a motion to adjourn was made by Duncan Carlson and seconded by Robert Lipp. Approved.

The meeting was adjourned at 10:20 AM.

The next meeting will be held May 14, at 9:00 AM at the IDA conference room.

Respectfully Submitted,

Patricia Dufour, Secretary

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