

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS Meeting Minutes of September 20, 2010 9:00 AM – Lockport Town Hall

Public Hearing

Alan Hamilton, Chair of the Town of Lockport Industrial Development Agency, called a Public Hearing to order at 9:00 AM, with the following in attendance:

Chairman – Alan Hamilton, Vice Chairman – Paul Haber, Treasurer – Robert Lipp, Secretary – Duncan Carlson, Directors – Thomas Weeks, Thomas Sy and Eric Connor, Administrative Director – David Kinyon, and Legal Counsel – Daniel Seaman; also Michael Basil, Basil Toyota, Robert Murray, Esq. – Harris Beach, LLC.

Daniel Seaman read the legal notice announcing a Public Hearing to be held on Thursday, September 20, 2010 at 9 AM at Lockport Town Hall for the purpose of considering the application for assistance submitted by Basil Toyota, Inc. Mr. Hamilton invited comments on the application. Duncan Carlson inquired regarding the number of current and proposed jobs by Basil Toyota. Michael Basil, President of Basil Toyota stated employment has recently increased from 55 to 60 due to increased work in the Service Department. Mr. Basil provided an overview regarding the proposed project, which includes demolition, environmental remediation and new construction. In response to a question by Thomas Sy, Mr. Basil stated that he is seeking another automotive franchise to occupy the existing building currently occupied by Basil Toyota. In response to a question from Thomas Weeks, Mr. Basil stated that the Lockport Auto Dealers has not been functioning as a marketing group for a number of years. In response to a question from Eric Connor, Mr. Basil related that the addition of an in-house detail service improves the ability of the dealership to prepare autos for re-sale in a timely manner.

There being no further questions or comments, Mr. Hamilton closed the Public Hearing at 9:15 AM and announced that members of the Board of Directors would re-assemble and convene the regular monthly meeting immediately at the IDA Conference Room.

1.1 Roll Call

Present – Chairman – Alan Hamilton, Vice Chairman – Paul Haber, Treasurer – Robert Lipp, Secretary – Duncan Carlson, Directors – Thomas Weeks, Thomas Sy and Eric Connor, Administrative Director – David Kinyon, and Legal Counsel – Daniel Seaman

The meeting was called to order at 9:20 AM by Chairman Alan Hamilton.

2.0 Secretary's Report. Duncan Carlson presented for approval the Minutes for the August 12, 2010 Board of Directors meeting, which were approved on a motion by Thomas Sy seconded by Paul Haber.

3.0 Treasurer's Report. Robert Lipp reviewed the Financial Statements for the period

ending August 30, 2010, which were approved on a motion by Duncan Carlson seconded by Robert Lipp. On a motion by Paul Haber seconded by Duncan Carlson the current invoices presented were approved for payment.

4.0 Administrative Director's Report. In addition to his written report, David Kinyon informed the Board that the new and rehabilitated signage has been completed in the Lockport Industrial Park. He distributed copies of the *Business First* tabloid edition announcing the completion of Yahoo's Lockport Datacenter. He informed the Board that the Western New York IDA Image Campaign radio spots continue to be aired on WBEN Radio. The Niagara Business Familiarization Tour still has limited seating should Board members be interested and available in attending.

5.0 Old Business. Daniel Seaman informed the Board that a soft closing had been completed for Niagara Frontier Distribution; a final closing may be scheduled when the company arranges its permanent financing. The PILOT extension for Lockport Energy Associates has been completed. Bison Bag has completed its purchase of 1.5 acres of land contiguous to its existing facility.

6.0 New Business. On a motion by Duncan Carlson seconded by Paul Haber, the Board of Directors approved the following inducement resolution regarding the Basil Toyota Project:

RESOLUTION OF THE TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY (THE AGENCY) AUTHORIZING BASIL TOYOTA, INC. AND/OR A RELATED ENTITY TO BE FORMED (THE LESSEE) TO RENOVATE AN EXISTING FACILITY AT 6157 SOUTH TRANSIT ROAD, LOCKPORT, NEW YORK, AND TO UTILIZE SAID PREMISES FOR EXPANSION OF AN EXISTING AUTOMOTIVE SALES AND SERVICE FACILITY AND TO ACQUIRE AND INSTALL MACHINERY AND EQUIPMENT REQUIRED IN CONNECTION THEREWITH, AND FOR THE MODIFICATION OF THE PREMISES AS NEEDED FOR THAT PURPOSE, AND AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND, OR IN THE ALTERNATIVE, MORTGAGE AND SECURITY AGREEMENT AND THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH.

WHEREAS, Basil Toyota, Inc. and/or a related entity to be formed (the Lessee) has entered into negotiations with the Town of Lockport Industrial Development Agency (the Agency) for assistance in the renovation of an existing building and construction of an addition onto an existing building and demolition of an unused building and for the acquisition and equipment by the Agency with a bond issue or alternatively through a lease only transaction of, at 6157 South Transit Road, Lockport, New York, with financial assistance from the Agency and to utilize said premises for the expansion and relocation of an automotive service/sales facility to relocate its current operations consisting of an automobile dealership, showroom and automobile service center to accommodate need for expansion for product demand, need for additional automobile service space and to further remove and remediate contamination on the site, and to acquire and install machinery and equipment in connection therewith and the

modification of said premises as needed for said purpose (the “Project”) and the lease of the project to the Lessee; and

WHEREAS, the Lessee has submitted a Project Eligibility Questionnaire and other materials and information to the Agency (collectively hereinafter the “Eligibility Questionnaire”) to initiate the accomplishment of the above; and

WHEREAS, the Eligibility Questionnaire sets forth certain information with respect to the Lessee, including the following: the Lessee desires Agency financing for construction of the Project for expansion of an automobile sales and service facility and related purposes with resultant increase in employment in the Town of Lockport; the Lessee presently employs fifty full-time employees and will employ approximately sixty full-time employees after the Project is fully completed; that but for the availability of financing and/or other assistance by the Agency, the Lessee and any Sublessee would not locate the Project and expand its business within the Town of Lockport, there will be no substantial adverse disruption of existing employment at facilities of a similar nature in the Town of Lockport, and the Project will provide substantial increased employment and substantial capital investment; if Agency financing or other assistance is disapproved, the Lessee and the Sublessee would likely not proceed with the Project; and that, therefore, Agency financing or other assistance is necessary to encourage the Lessee and the sublessee to proceed with the Project in the Town of Lockport; and

WHEREAS, the Agency has held a public hearing on the Project pursuant to Section 859-A of the General Municipal Law; and

WHEREAS, the Agency desires to further encourage the Lessee with respect to the acquisition of the Project, if by so doing it is able to induce the Lessee, to proceed with the Project in the Town of Lockport; and

WHEREAS, the Agency has determined that the project be limited to the parcel depicted and known as Town of Lockport Real Property Tax Map SBL Number 138.00-1-26.1; and

WHEREAS, to finance the project the Agency intends to execute and deliver a bond, or in the alternative, a mortgage to allow for the project as aforesaid,

NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY AS FOLLOWS:

Section 1. The Agency hereby determines that the acquisition and installation of the Project and the financing or other assistance thereof by the Agency pursuant to the New York State Industrial Development Agency Act will promote and is authorized by and will be in furtherance of the policy of the State as set forth in said Act. The Agency further hereby determines, on the basis of the Eligibility Questionnaire and supplemental information furnished by the Lessee as follows: (a) it would not have assisted the Project except to induce the location of the Project in the area to be served by the Project as there

is a demonstrable need for the Project and the services it offers; (b) but for the availability of Agency assistance for the Project in such area, the Project would not be economically feasible; (c) there will be no substantial adverse disruption of existing employment or facilities of a similar nature to the Project in such area; and (d) the Project will provide substantial employment and substantial capital investment. The Agency further determines, on the basis of the Lessee's Eligibility Questionnaire that (e) the Project as represented is reasonably necessary to provide the purposes of the Act, and (f) the Project is an integral part of the Lessee's plan to proceed with the Project in the Town of Lockport.

Section 2. The Agency hereby authorizes the Lessee to proceed with the Project as herein authorized, which Project will be financed through the issuance of the bonds, or in the alternative, mortgage financing, will be special obligations of the Agency payable solely from the revenues and other amounts derived pursuant to a lease of the Project or, in the alternative, through a lease only transaction, or in the alternative the execution and delivery of the Bond, or in the alternative, mortgage financing in the principal amount not to exceed \$5,000,000.00 and from the Agency and the Lessee or its successor to a bank to be designated, its agents or assigns, (the "Lender") UCC-1 Financing Statements to the Lender and a Lease Agreement between the Agency and the Lessee each in substantially the same form approved by the Agency for prior transactions or in form approved by the Chairman, Treasurer, Administrative Director, Secretary and any member or officer of the Agency are hereby authorized to execute, acknowledge and deliver each such Instrument and the Chairman, Treasurer, Administrative Director, Secretary and any member or officer of the Agency are hereby authorized to affix the seal of the Agency on each such instrument, as applicable, and attest the same. All other provisions of the Resolution relating to the Bond, or in the alternative, mortgage financing and the Lease Agreement, shall apply to such Instruments.

All covenants, stipulations, obligations and agreements of the Agency contained in this resolution and contained in the Bond, or in the alternative, mortgage financing, UCC-1 Financing Statements and the Lease Agreement shall be deemed to be the covenants, stipulations, obligations and agreements of the Agency to the full extent authorized or permitted by law, and such covenants, stipulations, obligations and agreements shall be binding upon the Agency and its successors from time to time and upon any board or body to which any powers or duties affecting such covenants, stipulations, obligations and agreements shall be transferred by or in accordance with law. Except as otherwise provided in this Resolution, all rights, powers and privileges conferred and duties and liabilities imposed upon the Agency or the members thereof by the provisions of this Resolution, the Bond, or in the alternative, mortgage financing, the UCC-1 Financing Statements and the Lease Agreement, as the case maybe, shall be exercised or performed by the Agency or by such members, officers, board or body as may be required by law to exercise such powers and to perform such duties.

No covenants, stipulation, obligation or agreement herein contained or contained in the Bond, or in the alternative, mortgage financing, the UCC-1 Financing Statements and the Lease Agreement or any other agreement or instrument executed and delivered

by the Agency in furtherance of this resolution shall be deemed to be a covenant, stipulation, obligation or agreement of any member, officer, agency or employee of the Agency in his individual capacity and neither the members of the Agency or any officer executing the Bond, or in the alternative, mortgage financing, the UCC-1 Financing Statements and the Lease Agreement shall be liable personally thereon or be subject to any personal liability or accountability by reason of the execution and delivery thereof.

The Chairman, Treasurer, Administrative Director, Secretary and any member or officer of the Agency are hereby designated the authorized representatives of the Agency and each of them is hereby authorized and directed to execute and deliver any and all agreements, papers, instruments, opinions, certificates, affidavits and other documents and to do and cause to be done any and all acts and things necessary or proper for carrying out this Resolution, the execution and delivery of the Bond, or in the alternative, mortgage financing, the UCC-1 Financing Statements and the Lease Agreement.

Section 3. The Agency will undertake, as soon as it is furnished with sufficient information as to the particular amount, interest rate, maturities, redemption and other terms, the purchaser, the security and other conditions to permit the authorization, issuance and sale of the bonds, or in the alternative, mortgage financing, to use its best efforts to proceed, subject to agreement among the Agency, the Lessee and the purchaser of the bonds, or in the alternative, mortgage financing, as to terms in all agreements to be entered in to with respect to the Project, with the issuance of the bonds, or in the alternative, mortgage financing to finance the Project in an amount not to exceed \$5,000,000.00, if bonds, or in the alternative, mortgage financing, is utilized or in the alternative undertake as soon as particular terms and conditions of a Lease Agreement are determined enter into a lease only transaction.

Section 4. The Chairman, Administrative Director, Treasurer of the Agency and other appropriate officials or Board Members of the Agency and its agents and employees are hereby authorized and directed to take whatever steps may be necessary to cooperate with the Lessee to assist in the acquisition of the Project.

Section 5. The Lessee is authorized for renovation of a facility and construction of an addition on the facility and remediation of contamination on the site located at 6157 South Transit Road, Lockport, New York, and acquisition and installation of machinery and equipment required in connection therewith and to advance such funds as may be necessary to accomplish such purposes, subject to reimbursement for all qualifying expenditures out of the proceeds of the bonds to be issued by the Agency, if applicable. The Agency is hereby authorized to enter into such agreements with the Lessee as the Chairman, or Administrative Director may deem necessary in order to accomplish the above.

Section 6. Any such action heretofore taken by the Lessee in initiating the acquisition and construction of the Project is hereby ratified, confirmed and approved.

Section 7. Any expenses incurred by the Agency with respect to the Project and the financing thereof shall be reimbursed out of the proceeds of the bonds, or, in the

alternative, mortgage financing, or in the event such proceeds are insufficient after payment of other costs of the Project or bonds are not issued by the Agency due to inability to consummate the transaction herein contemplated (other than by fault of the Agency), shall be paid by the Lessee. By acceptance hereof, the Lessee agrees to pay such expenses and further agrees to indemnify the Agency, its members, directors, officers, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Project and the financing thereof.

Section 8. This resolution is subject to Agency approval of payment in lieu of taxes agreement (PILOT Agreement) for municipal services. Should the Lessee or any of its subtenants vacate the premises prior to the expiration of the arrangement for payment in lieu of taxes, the Lessee shall use its best efforts to obtain new subtenants, so that no application will be necessary for reduction in assessed value, it being the intent of the Agency that payments in lieu of taxes will be maintained at the level called for by its standard policy at all times while it holds title to or leasehold interest in the Project.

Section 9. The provisions of this resolution shall continue to be effective until one year from the date hereof whereupon this resolution shall continue to be effective (except with respect to matters contained in Section 7 hereof) unless prior to the expiration of such period (a) the Agency shall by subsequent resolution extend the effective date of this resolution or (b) the Agency shall adopt a resolution authorizing the issuance of the Agency's bonds or notes to finance the costs of the Project as herein authorized or enters into a lease only transaction or (c) the Lessee shall continue to take affirmative steps to secure financing for the Project.

Section 10. This resolution is also subject to (a) approval by the Agency of the Lease and Sublease including any information that the Agency deems necessary to verify compliance with the New York State Industrial Development Agency Act and (b) provision in any Sublease for use of the Project only for those purposes specified above or otherwise permitted by the New York State Industrial Development Agency Act and approved by the Agency.

Section 11. The execution and delivery of a lease or a lease and lease back between the Agency and the Lessee, being substantially in the form approved by the Agency for prior transactions or in form approved by the Chairman, Administrative Director or any member of the Board of Directors is hereby authorized. The appropriate officers of the Agency are hereby authorized to execute, seal, acknowledge and deliver such agreement and any and all papers, instruments, opinions, certificates, affidavits and other documents and to do and cause to be done any and all acts and things necessary or proper for carrying out this resolution. The execution and deliver of each such instrument shall be conclusive evidence of due authorization and approval.

Section 12. The Agency hereby determines, based upon information furnished to the Agency by the Lessee and such other information as the Agency has deemed

necessary to make this determination, that the Project does not require the preparation of an environmental impact statement under the State Environmental Quality Review Act, being Article 8 of the New York State Environmental Conservation law, as the contemplated actions will not have a significant adverse effect on the environment, and the action is an Unlisted action, pursuant to SEQRA.

Section 13. The bond or bonds or, in the alternative, mortgage financing to be issued shall not be exempt from Federal Income Taxation. Therefore, this resolution is not subject to compliance with the provisions of Section 103 of the Internal Revenue Code of 1954 as amended (the "Code") or to an appropriate allocation under the State law pursuant to the Deficit Reduction Act of 1984.

Section 14. The Agency has made and makes no representation or warranty whatsoever, either express or implied, with respect to the merchantability, condition, environmental status, fitness, design, operation or workmanship of any part of the Project, its fitness for any particular purpose, the quality or capacity of the materials in the Project, or the suitability of the Project for the Lessee's purposes or needs or the extent to which proceeds derived from the sale of the bonds will be sufficient to pay the cost of the renovation and installation of the Project. The Lessee is satisfied that the Project is suitable and fit for lessee's purposes. The Agency shall not be liable in any manner whatsoever to anyone for any loss, damage or expense of any kind or nature caused, directly or indirectly, by the Project property or the use or maintenance thereof or the failure of operation thereof, or the repair, service or adjustment thereof, or by any delay or failure to provide any such maintenance, repairs, service or adjustment, or by any interruption of service or loss of use thereof or for any loss of business howsoever caused and the Lessee hereby indemnifies and holds the Agency harmless from any such loss, damage or expense.

Section 15. This resolution is subject to compliance with all local building and zoning requirements.

Alan M. Hamilton, Chairman	Voting AYE
Paul J. Haber	Voting AYE
Thomas A. Sy	Voting AYE
Duncan N. Carlson	Voting AYE
Eric Connor	Voting AYE
Robert Lipp	Voting AYE
R. Thomas Weeks	Voting AYE

The Resolution was thereupon declared duly adopted.

Section 16. This resolution shall take effect immediately.

By:

Alan M. Hamilton, Chairman

Daniel Seaman presented a **Real Property Acquisition Policy** to establish guidelines for the acquisition of real property by the Agency. On a motion by Paul Haber seconded by Thomas Sy, the Board adopted the following:

The Town of Lockport Industrial Development Agency (the “Agency”), a New York public benefit corporation, in compliance with the New York State Public Authorities Law, has established these Guidelines for the Acquisition of Real Property (the “Guidelines”).

These Guidelines shall apply to the acquisition of real property throughout the year following their adoption and until such time as the Agency adopts new or revised Guidelines. The Members of the Agency shall review and approve of these Guidelines, with any necessary modifications and revisions, on a no less than annual basis.

1. Designation of Contracting Officer

The Agency hereby designates the Administrative Director as the Agency’s Contracting Officer, in compliance with the provisions of New York State Public Authorities Law. The Contracting Officer shall hold this position until the Agency designates a new Contracting Officer or until such time as the Agency adopts new Real Property Acquisition Policy.

The Contracting Officer shall be responsible for the administration and implementation of these Guidelines. The Contracting Officer shall cause these Guidelines to be posted on the Agency’s website so that they are available to the general public.

2. Application of Guidelines

The procedures outlined in these Guidelines shall apply to the Agency’s acquisition of all interests in real property except for acquisitions of interests in real property where the Agency is involved for the benefit of a third party. As used in these Guidelines, “property” shall include all interests in real property.

3. Purpose

The Agency has adopted these Guidelines to comply with the provisions of NYS Public Authorities Law and to protect the interests of the Agency in the acquisition of real property by the Agency for its own benefit.

4. Value of Real Property

The Agency shall act prudently in the acquisition of real property. Prior to acquiring any parcel of real property except for property being gifted to the Agency, the Contracting Officer shall take reasonable measures to determine the fair market value of the property to be acquired. Prior to its acquisition, the value of real property shall be reviewed through analysis of comparables by the Lockport Town Assessor, the Administrative Director or Attorney. Other relevant factors such as location, uniqueness, condition and amenities shall be considered in conjunction with comparables. In the case

of real property donated to the Agency, a review shall not be required. The Agency shall negotiate the purchase price after such determination of the fair market value.

The Agency shall attempt not to pay more than the value for any property being acquired. Where the property is such that it is required for Agency purposes and other property will not suffice, the Agency may under such circumstances pay any reasonable amount in excess of its determination in order to purchase the property.

5. Environmental and Title Review

Prior to the acquisition of any interest in real property covered by this policy, the Agency shall take necessary steps to determine whether there are any environmental concerns and, if warranted, shall order a Phase I Environmental Report and if warranted by the results of the Phase I, a Phase II Environmental Report. The Agency shall comply with the New York State Environmental Quality Review Act in any property purchase.

The Agency shall have Agency General Counsel review the title documents supplied in connection with the acquisition and shall require fee title insurance unless the Agency Counsel shall determine that title insurance should not be required.

The Agency General Counsel shall handle the purchase on behalf of the Agency.

6. Yearly Property Report

Each year the Contracting Officer shall publish a report listing all real property acquired by the Agency during the previous twelve-month period.

The report shall contain a full description of parcel of real property purchased, the price paid by the Authority, and the name of the individual(s) or entity that sold the property.

The Contracting Officer shall cause the report to be delivered to the Comptroller, the Director of the Budget, the Commissioner of General Services, and the New York State Legislature c/o the Speaker of the House and the Senate Majority Leader.

The Contracting Officer shall cause the report to be published on the Agency's website.

5.0 Executive Session. On a motion by Robert Lipp seconded by Thomas Weeks, the Board voted to enter Executive Session for the purpose of consultation with attorney. On a motion by Paul Haber seconded by Thomas Sy, the voted to come out of Executive Session.

Alan Hamilton inquired regarding a change in the scheduled **meeting date for October**, and Board members agreed to change the date from Thursday, October 14, 2010 to Thursday, October 21, 2010. There being no further business, on a motion by Paul Haber, seconded by Thomas Weeks to adjourn the meeting at 10:10 AM.

Respectfully submitted,
Duncan N. Carlson, Secretary