

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS

Meeting Minutes July 11th, 2019

1.0 Roll Call

Present –Chairman Eric Connor, Vice Chairman Todd Fragale, Treasurer Sallie Reed, Secretary Harold Anderson, Board members Robert Runk, Thomas Sy, Legal Counsel –Brian Seaman, Daniel Seaman, Administrative Director – Marc Smith and Town Board Liaison Darlene DiCarlo.

Excused: Mr. Antkowiak.

2.0 CALL TO ORDER: The meeting was called to order by Chairman Eric Connor at 8:01am.

3.0 SECRETARYS REPORT

On a motion by Mr. Runk seconded by Mr. Fragale the minutes of the June 13th, 2019 meeting were approved. Vote 6-yes, 0-no, unanimous.

4.0 TREASURERS REPORT

Treasurer Sallie Reed conducted a review of the financial reports dated 06/30/2019. On a motion by Mr. Sy seconded by Mr. Anderson the Board approved of the financial reports dated June 30th, 2019. Vote 6-yes, 0-no, unanimous.

Mrs. Reed reviewed the monthly bills. On a motion by Mrs. Reed seconded by Mr. Anderson the Board of Directors approved of the payment of bills dated July 11th, 2019. Vote 6-yes, 0-no, unanimous.

5.0 ADMINISTRATIVE DIRECTORS REPORT;

The Administrative Director reviewed his June 2019 report. Marketing photos of retail and IDA Park businesses were taken and transmitted to our web developer for inclusion in the updated IDA website.

6.0 ATTORNEYS REPORT; -

Custom Laser has requested an early occupancy agreement with the IDA so they may begin site work prior to closing on the property. Dan and Brian Seaman had prepared and transmitted the agreement and it has been signed and we have received all of the necessary certificates of insurance.

7.0 OLD BUSINESS: - none

8.0 NEW BUSINESS:

The IDA was presented with the proposal to sponsor the Lockport Food Festival. After a discussion the Board was not interested in becoming a sponsor. Our budget does not allow for such expenditures.

The Administrative Director reminded all Board members that they must complete the Annual Harassment Training online seminar. All certificates were to be turned into the Town by June 26th, 2019.

The web developer has asked for an updated photo of the IDA Board of Directors. This will take place at our September 12th, 2019 meeting. Please dress appropriately.

9.0 **EXECUTIVE SESSION:**

On a motion by Mrs. Reed seconded by Mr. Runk the Board voted to enter executive session for the purposes of consultation with the IDA Attorney at 8:20am. Vote 6-yes, 0-no, unanimous.

On a motion by Mr. Sy seconded by Mr. Anderson the Board voted to come out of executive session at 8:37am. Vote 6-yes, 0-no, unanimous.

10.0 **NEXT MEETING:**

The next meeting date will be Thursday, August 15th, 2019 at 8:00am

11.0 **ADJOURNMENT:**

On a motion by Mrs. Reed seconded by Mr. Runk the Board voted to adjourn at 8:40am. Vote 6-yes, 0-no, unanimous.

Respectfully submitted,
Mr. Harold Anderson - Secretary