

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS

Meeting Minutes December 19th, 2019

1.0 Roll Call

Present –Chairman Eric Connor, Vice Chairman Todd Fragale, Treasurer Sallie Reed, Secretary Harold Anderson, Board member Thomas Sy, Robert Runk, Daniel Antkowiak, Legal Counsel –Brian Seaman, Daniel Seaman Administrative Director – Marc Smith and board liaison Darlene DiCarlo.

Excused: none

2.0 CALL TO ORDER: The meeting was called to order by Chairman Eric Connor at 7:59am.

3.0 SECRETARYS REPORT

On a motion by Mrs. Reed seconded by Mr. Anderson the minutes of the November 7th, 2019 meeting were approved. Vote 7-yes, 0-no, unanimous.

4.0 TREASURERS REPORT

Treasurer Sallie Reed conducted a review of the financial reports dated 11/30/2019. On a motion by Mr. Runk seconded by Mr. Anderson the Board approved of the financial reports dated November 30th, 2019. Vote 7-yes, 0-no, unanimous.

Mrs. Reed reviewed the monthly bills. On a motion by Mrs. Reed seconded by Mr. Fragale the Board of Directors approved of the payment of bills dated December 19th, 2019. Vote 7-yes, 0-no, unanimous.

5.0 ADMINISTRATIVE DIRECTORS REPORT:

The Administrative Director reviewed his November 30th report.

The Administrative Director attended the SEDS long range planning meeting at Niagara County, he also introduced the Town Supervisor to a developer interested in a new project at the Town.

The Administrative Director read a proclamation thanking Mrs. Reed for her membership on the IDA Board of Directors since 2011. She worked on such notable projects as Yahoo BF2 & BF2.2, New York Beer Project, Basil Toyota, Introl Design, and Custom Laser. Her assistance as Treasurer was greatly appreciated and her dedication to the Town of Lockport will be missed. She is wished well in her retirement. Congratulations and thanks from the entire IDA Board of Directors.

6.0 ATTORNEYS REPORT: -

No report.

7.0 EXECUTIVE SESSION: An executive session was called by Mr. Sy seconded by Mr. Antkowiak for the purposes of consultation with the IDA Attorney at 8:10am.

Executive session was ended at 8:20 on a motion by Mr. Reed seconded by Mr. Runk.

8.0 OLD BUSINESS: -

The Administrative Director updated the IDA Board on our website improvements for the visually impaired.

9.0 NEW BUSINESS:

Chairman Connor discussed a possible resolution to extend Commerce Drive 125 feet west from its current terminus. On a motion by Mr. Connor seconded by Mr. Sy the IDA voted to approve of the following resolution.

The Town of Lockport IDA does hereby authorize the payment of up to \$16,860.00 for the purposes of extending Commerce Drive 125 feet west of its current terminus. This funding is to provide for the necessary materials, the Town of Lockport Highway Department will provide the labor and equipment. The funding is contingent upon the receipt of a fully executed IDA Application by Bison Bag for a future expansion and the approval by the Town of Lockport Board.

Vote 7-yes, 0-no, unanimous

10.0 NEXT MEETING:

The next meeting will be January 9th, 2020 at 8:00am

The Administrative Director thanked the IDA Board for their assistance during his tenure at the IDA. His first official day of retirement is 1/8/2020.

11.0 ADJOURNMENT:

On a motion by Mrs. Reed seconded by Mr. Runk the Board voted to adjourn at 8:24am.

Vote 4-yes, 0-no, unanimous.

Respectfully submitted,
Mr. Harold Anderson - Secretary