

Town of Lockport IDA  
Governance Committee Minutes  
April 9, 2026

Attendees: Robert Runk, Terry Kuczka and Jeanine Chatt

Staff: Patricia Dufour, Administrative Director

- 1. Call to Order:** The annual Governance Committee meeting was called to order at 7:32 am
- 2. Approval of Minutes:** On a motion by Mr. Kuczka, and seconded by Mrs. Chatt, the April 8<sup>th</sup> Board minutes were approved.
- 3. Transparency and Public Accountability:** Mr. Runk reviewed the performance report for the Board. All reports were satisfactory or above. All items on the Governance Checklist were reviewed. All were found to be in order.
- 4. Alignment with the Town of Lockport:** While reviewing the checklist, the current procurement policy was found to be slightly different than the Town policy. It was agreed that the Board of Directors would be asked to approve a new procurement policy at the May meeting to bring it into alignment with the Town.
- 5. Adjournment:** There being no further business, the meeting was adjourned at 7:47 am.

Respectfully Submitted,

Patricia Dufour  
Administrative Director